

Meeting: **Audit and Governance Committee**  
Date: **29 July 2021**  
Time: **7.00 pm**  
Place: **Council Chamber - Civic Centre Folkestone**

To: **All members of the Audit and Governance Committee**

The committee will consider the matters, listed below, at the date, time and place shown above. The meeting will be open to the press and public.

Members of the committee, who wish to have information on any matter arising on the agenda, which is not fully covered in these papers, are requested to give notice, prior to the meeting, to the Chairman or appropriate officer.

Due to current social distancing guidelines, only 6 seats are available for members of the public at meetings in the Council Chamber. These seats will be reserved for those speaking or participating at the meeting, and the remaining available seats will be given on a first come, first served basis.

Members of the public are encouraged to view the meeting online if they are not to address the meeting. Meetings will be streamed live to the internet, and can be viewed at:

<https://folkestone-hythe.public-i.tv/core/portal/home>

Further information on attending council meetings can be found at [Advice for public attendance](#)

Subject to relaxation of Covid restrictions more seats may be available for members of the public in the council chamber. If allowed under law available seats will be given on a first come, first served basis.

## 1. **Apologies for Absence**

### **Queries about the agenda? Need a different format?**

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Email: [committee@folkestone-hythe.gov.uk](mailto:committee@folkestone-hythe.gov.uk) or download from our  
website

[www.folkestone-hythe.gov.uk](http://www.folkestone-hythe.gov.uk)

2. **Declarations of Interest (Pages 5 - 6)**

Members of the committee should declare any interests which fall under the following categories:

- a) disclosable pecuniary interests (DPI);
- b) other significant interests (OSI);
- c) voluntary announcements of other interests.

3. **Minutes (Pages 7 - 10)**

To consider and approve, as a correct record, the minutes of the meeting held on 27 May 2021.

4. **Annual Governance Statement 2020-2021 (Pages 11 - 40)**

Under the Accounts and Audit (England) Regulations 2015, local authorities are required to produce an Annual Governance Statement. This report describes the process followed and seeks approval for the Annual Governance Statement for the year 2020/21.

5. **Quarterly Code of Conduct Complaints update (Pages 41 - 44)**

This report provides an update to the Committee on Member Code of Conduct complaints received during the final quarter of 20/21 (1 January to 31 March 2021).

6. **Review of Corporate Risk Register (Pages 45 - 54)**

This report provides an update to the Corporate Risk Register.

7. **Internal Audit Annual Report 2020-21 (Pages 55 - 72)**

Report AuG/21/08 provides a summary of the work undertaken by the East Kent Audit Partnership to support the annual opinion. The report includes the Head of Audit Partnership's opinion on the overall adequacy and effectiveness of the system of internal control in operation and informs the Annual Governance Statement for 2020-21, together with details of the performance of the EKAP against its targets for the year ending 31<sup>st</sup> March 2021.

8. **Internal Audit Quarterly Update Report form the Head of East Kent Audit Partnership (Pages 73 - 100)**

Report AuG/21/07 includes the summary of the work of the East Kent

Audit Partnership (EKAP) since the last Audit and Governance Committee meeting together with details of the performance of the EKAP to the 30<sup>th</sup> June 2021.

9. **Grant Thornton update (Pages 101 - 122)**

Grant Thornton's report provides an update on recent audit work undertaken, progress against key deliverables and a brief technical update.

10. **Draft Statement of Accounts (Pages 123 - 262)**

In accordance with the Accounts and Audit (Amendment) Regulations 2021 the council must consider and approve its Statement of Accounts no later than 30 September 2021. The Accounts presented are subject to audit which is ongoing at the time of drafting this report.